



## PROPERTY CHECK REQUEST FORM

(residential/commercial property checks)

Call #: \_\_\_\_\_ (For Dept. personnel to fill out)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Date Leaving: \_\_\_\_\_ Date Returning: \_\_\_\_\_

**EMERGENCY PHONE # WHERE SOMEONE CAN BE REACHED:** \_\_\_\_\_

Local Key Holder: \_\_\_\_\_

Key Holder #2: \_\_\_\_\_

Information Regarding the Property:

Lights: \_\_\_\_\_

Vehicles In Yard / on Property: \_\_\_\_\_

Animals: \_\_\_\_\_

Name of Persons Checking the Residence:

Name #1: \_\_\_\_\_ Telephone: \_\_\_\_\_

Name #2: \_\_\_\_\_ Telephone: \_\_\_\_\_

Date homeowner will call upon return: \_\_\_\_\_